

**Union County Airport Authority  
Union County Airport  
760 Clymer Road  
Marysville, Ohio 43040**



**MEETING MINUTES**

May 14, 2024

The Union County Airport Authority held its regularly scheduled monthly meeting on Tuesday, May 14, 2024. This meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order at 4:00 pm by President Steve Koenig. Members present were Mr. Ken Denman, Mr. Philip LaPointe, Mr. Bruce Rausch, Mr. Shaun Bailey, Mr. Bob Chapman, and Mr. John Popio. Guests present were Mr. David Gotschall and Mr. Dave Well of Woolpert, Mr. Dave Holden of SkyVista, Karen Pilkenton, who has an interest in the airport, Mr. Darrison Cook and Mr. Dean Cook, who farm part of the airport's land, Mr. Kyle Meddles of Marysville Journal Tribune, and Dana Greenawalt, Sweet Meadows Farm Drainage LLC Contractor.

Mr. Rausch motioned to accept the April minutes as presented. Mr. Chapman second. Motion passed. Mr. Popio motioned to accept the \$29,404.84 funds needed for the May bills to date. Mr. Bailey second. Motion passed.

Mr. Koenig reported that he and Mr. LaPointe have been working tirelessly to get the Commissioners on board to finance the T-Hangar Grant. The Commissioners are concerned about the board's ability to repay the loan. Plan B would be to have businessmen back the loan (Guarantor). A question was asked if the Union County Port Authority can guarantee the loan and Mr Koenig is investigating. Mr. Darrison Cook requested for Cook Farms to be able to farm over a north-south turf area that was being help for possible future use by the board. The turf area in question is complicating drainage in the farmland and Mr. Cook would like to fix the drainage and farm the turn area. Mr. Rausch motioned to allow Cook Farms to be able to farm the north-south turf. Mr. LaPointe second. Motion passed. Mr. Dean Cook encouraged all board members to show up to the meeting with the Commissioners to show support for the T-Hangar Grant. Mr. Koenig said he is attending a virtual meeting with the City of Marysville to discuss the Coleman's Crossing roundabout project and how a light pole violates the RPZ and they legally can't have it. Mr. Koenig will put a rebuttal letter to the FAA's determination letter to object and include the Board's objection. He will carbon copy ODOT and FAA on the email. Mr. LaPointe motioned to formally object to having a light pole and any obstruction within the RPZ. Mr. Popio second. Motion passed. Mr. Koenig is working on updating the AWOS License since the frequency and antenna height don't correspond. The FAA Flight Check flew approaches to both rwy 9 and rwy 27 last Wednesday, May 8.

Mr. Holden with SkyVista reported that the AWOS temperature and dew point are not working. He also reported that a taxi light was broken and fixed and there are a few issues with hangar doors that will be fixed.

The following committee reports were given: Mr. Rausch reported that he will get the mowing contract signed by Rausch Enterprises LLC and to have them keep up with weed control. Mr. Bailey reported that he will share the FBO contract with the board and once discussed will be ready to sign at next month's board meeting.

Mr. Gotschall reported from Woolpert (see attached). Mr. Rausch motioned to accept Sweet Meadow Farm Drainage LLC to do base bid and alternate 1 for Turf Runway (TRW24) Grant. Mr. Bailey

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second. Motion passed. Mr. Denman motioned to approve to submit Woolpert construction admin services for the Turf Runway (TRW24) Grant (\$97,566). Mr. LaPointe second. Motion passed. Mr. Rausch motioned to approve to submit Woolpert construction admin services for T-Hangars (THR29) Grant (\$99,911). Mr. LaPointe second. Motion passed.

Under new business, Mr. Koenig introduced private hangar building and passed out a draft lease agreement to board members to review for the privately financed Custom Built Hangars. Mr. Koenig thanked Ms. Pilkenton for all her help with drafting the lease. Mr. Koenig presented a presentation to the board outlining the Custom Hangar concept and lease. It would create a long-term revenue stream and should cost the board very little investment. The land is currently being mowed and costs the airport money every month. Meaning the land is an expense every month. The FAA has no say on leases. He presented that hangars greater than 60x80 would need to be board approved and it was suggested that the board would have to approve all hangars. The potential revenue of the custom hangars would be around \$37,500 annually and there are already 3 potential lessees that have inquired. Board discussion focused on property taxes, ramp space, Master Plan updates and minimum utilities necessary. It was mentioned that private hangars and not T-Hangars are the way of the future, but much effort was put into the Master Plan that didn't include private hangars. Much discussion occurred and board members were encouraged to look over the lease and a further discussion will happen at the June board meeting.

Mr. Denman motioned to give the secretary/treasurer a \$1 pay raise. Mr. Chapman second. Motion passed.

Mr. Chapman motioned to adjourn the meeting at 6:10 pm. Mr. Denman second. Motion passed. The next meeting will be on Tuesday, June 11, 2024 at 4pm (EDT) at the Union County Airport.

	May	
CAF Buckeye Wing Meeting	5/11/2024	3pm - 4pm
Triple P BBQ	5/11/2024	11am - 3:30pm
UCAA Airport Board Meeting	5/14/2024	4pm - 6pm
AHA Waffles	5/17/2024	8am - 12pm
EAA Young Eagles	5/24/2024	9am - 1pm
	June	
CAF Buckeye Wing Meeting	6/8/2024	3pm - 4pm
Triple P BBQ	6/8/2024	11am - 3:30pm
EAA Young Eagles	6/8/2024	9am - 1pm
UCAA Airport Board Meeting	6/11/2024	4pm - 6pm
AHA Waffles	6/29/2024	8am - 12pm

Respectfully Submitted,

Carrie Godfrey  
 Secretary